

TERMS OF REFERENCE  
OF  
THE NATIONAL SECURITY COUNCIL INTELLIGENCE COMMITTEE  
WORKING GROUP

1. Establishment of a National Security Council Intelligence Committee (NSCIC) was directed by the President in his memorandum of 5 November 1971, "Organization and Management of the U.S. Foreign Intelligence Community," which was reflected in the revised National Security Council Intelligence Directive No. 1, "Basic Duties and Responsibilities," effective 17 February 1972. NSCID No. 1 provides (paragraph 2) that the NSCIC is to "give direction and guidance on national substantive intelligence needs and provide for a continuing evaluation of intelligence products from the viewpoint of the intelligence consumer."

2. Authority

The NSCIC Working Group, chaired by a representative of the Director of Central Intelligence, has been formed pursuant to discussion at the initial NSCIC meeting of 3 December 1971.

3. Membership

a. Representation on the Working Group will include the following:

Representative of the DCI, Chairman

National Security Council Staff

Representative of the Assistant to the  
President for National Security Affairs

Department of State

Director, Bureau of Intelligence and Research  
Representative of the Office of the Under  
Secretary of State

Department of Defense

Representative of the Deputy Secretary of Defense  
Representative of the Chairman, Joint Chiefs of Staff  
Director, Defense Intelligence Agency

Department of Justice

Representative of the Attorney General

Central Intelligence Agency

Deputy Director for Intelligence  
Deputy Director for Science and Technology  
Director of National Estimates

b. Other intelligence users, intelligence program managers, and other intelligence production representatives may be invited to participate in Working Group meetings when matters within their particular interest or expertise are on the agenda.

4. Mission

The mission of the Working Group is to support the NSCIC and to facilitate NSCIC actions to give direction and guidance on national substantive needs and provide for a continuing evaluation of intelligence products from the viewpoint of the intelligence consumer.

5. Functions

The NSCIC Working Group will:

a. Present action recommendations to the NSCIC in furtherance of the mission assigned to the NSCIC in paragraph 2 of NSCID No. 1.

b. Conduct such studies, reviews and inquiries as may be directed by the NSCIC in execution of its mission.

c. Initiate for NSCIC approval proposals for studies, reviews and inquiries in furtherance of the program of the NSCIC. Such proposals normally will relate to:

(1) Improving the expression of consumer needs for intelligence; or

(2) Evaluating the responsiveness and quality of intelligence products; or

(3) Improving intelligence production procedures and methodologies.

d. Initiate for background and informational use such studies, reviews and inquiries as the Working Group considers are pertinent as possible basis for the formulation of recommendations to the NSCIC.

6. Method of Operation

a. Meetings of the Working Group will be held on the call of the Chairman. The frequency of meetings will be dependent primarily upon such workload as may result from NSCIC deliberations and upon the need for review of studies or reports prepared under Working Group auspices. Any member desiring that a meeting be convened should submit his request to the Chairman.

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- b. Action projects for Working Group sponsorship can be proposed by any member of the Group.
- c. Working Group decisions will be reached by consensus among the representatives of the NSCIC principals.
- d. Responsibility for the conduct of studies and preparation of reports undertaken under Working Group sponsorship will be assigned by the Chairman, as agreed among the members.
- e. In the preparation of studies and reports, the Working Group may establish interagency task groups or assign drafting responsibility to a single organization as determined on the basis of individual problems.
- f. All studies and reports prepared under auspices of the Working Group will be submitted to the Working Group for its consideration prior to being given any dissemination by the task group or other persons charged with the preparation of the documents.

7. Staff Support

The Chief of the Product Review Group of the DCI/Intelligence Community staff will serve as Executive Secretary and provide support as required by the Working Group.

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